Attendees: Maureen Burns, Mark Moldwin, Jonathan Estrada, Leonardo Regoli, Prateek Shekhar, Daniel Foti

During the meeting, the following points were addressed:

- **Seminar series.**
  - Need for advertisement: Jonathan proposed to send a couple of reminders (one week and one day in advance); moderating of emails could delay the last reminder; Jonathan will look into ways of avoiding this.
  - Mark proposed the use of a smaller list created through MCommunity.
  - Jonathan will prepare a proposal for a DEI grant to fund seminar series and possibly travel grants for postdocs.
  - Next seminar will take place on **March 28, at 4 pm**. Jonathan will circulate information.

- **Michigan Postdoctoral Symposium**
  - To take place at NCRC in November was also advertised.
  - Part of the symposium will consist of 3-minute talks and poster presentations, with awards for first, second and third places.
  - Announcement will be coming out in the next couple of weeks;
  - MPACE participation should be significant.

- **Social events** should start being planned; a few ideas were mentioned:
  - Jazz festival in Detroit (free).
  - Trip to Detroit.
  - Tigers game.

- The need of access to the events in the form of a calendar was mentioned. Sharing of **MPACE Google Calendar** seems to be the best way to go (Ram can share this so everyone can add it to their own calendars).

- Leonardo asked for a summary of the **MPACE luncheon**. It was reported that about 20 people participated, with the main topics of interest being academic job search, the seminar series and social events.

- A short discussion about the **handbook** was given, with the following ideas for its content given:
  - Recent experiences of people going through promotion (to keep an up-to-date description of the process).
  - From the faculty perspective, how does the short-listing of candidates work?

- It was proposed to have a **panel of faculty members** to talk about career paths, maybe co-organized with UMPDA and Rackham.

- **NSF career workshop** was advertised (to take place on May 10, see Maureen’s email for more information).

- **National Postdoc Association (NPA) Annual Conference** coming up (April 6-8).